

Administration
Proposed Budget - FY2023

Operating Expenses	FY2021	7/31/22	Projected Next	Total Projected	FY2022	FY2023	variance	
	Actual	YTD	2 Months	9/30/22	Amended	Proposed	dollar	%
11.000 - EXECUTIVE SALARIES	\$81,640	\$78,503	\$19,231	\$97,734	\$100,000	\$100,000	(\$0)	0%
12.000 - REGULAR SALARIES	\$64,260	\$115,124	\$22,191	\$137,315	\$144,043	\$148,570	\$4,528	3%
13.000 - PART TIME SALARIES	\$69,301	\$0	\$0	\$0	\$0	\$5,000	\$5,000	0%
21.000 - FICA/MEDICARE	\$16,463	\$14,812	\$3,169	\$17,981	\$18,669	\$19,398	\$729	4%
22.100 - RETIREMENT CONTRIBUTIONS	\$40,067	\$39,583	\$7,980	\$47,563	\$47,477	\$49,265	\$1,788	4%
23.000 - HEALTH INSURANCE	\$30,607	\$32,644	\$13,729	\$46,373	\$26,555	\$54,725	\$28,170	106%
24.000 - WORKERS COMPENSATION	\$377	\$543	\$0	\$543	\$566	\$566	\$0	0%
31.000 - PROFESSIONAL SERVICES	\$165,615	\$142,932	\$71,635	\$214,566	\$245,165	\$180,614	(\$64,551)	-26%
32.000 - ACC & AUDITING - INDEPENDENT AUDITORS	\$24,600	\$29,200	\$0	\$29,200	\$25,500	\$32,500	\$7,000	27%
32.100 - ACC & AUDITING - FINANCE CONTRACT	\$60,000	\$54,167	\$10,833	\$65,000	\$65,000	\$68,250	\$3,250	5%
40.000 - TRAVEL & PER DIEM	\$4,000	\$4,000	\$800	\$4,800	\$6,300	\$6,300	\$0	0%
41.000 - COMMUNICATIONS	\$30,277	\$16,644	\$3,329	\$19,973	\$15,955	\$23,719	\$7,763	49%
42.000 - POSTAGE & FREIGHT	\$11,276	\$4,636	\$927	\$5,563	\$9,648	\$9,698	\$50	1%
43.000 - UTILITIES	\$8,242	\$7,609	\$1,522	\$9,131	\$8,965	\$11,572	\$2,607	29%
44.000 - RENTALS & LEASES	\$11,595	\$8,844	\$1,769	\$10,613	\$10,745	\$11,162	\$417	4%
45.000 - PROPERTY & LIABILITY INSURANCE	\$186,546	\$218,039	\$0	\$218,039	\$203,868	\$258,045	\$54,177	27%
46.000 - REPAIRS & MAINTENANCE	\$0	\$0	\$0	\$0	\$20,000	\$20,000	\$0	0%
47.000 - PRINTING & BINDING	\$1,847	\$2,676	\$500	\$3,176	\$1,000	\$3,000	\$2,000	200%
48.000 - PROMOTIONAL ACTIVITIES	\$1,926	\$1,790	\$0	\$1,790	\$1,500	\$2,000	\$500	33%
48.100 - LEGAL ADVERTISING	\$3,822	\$1,617	\$2,383	\$4,000	\$4,000	\$4,000	\$0	0%
48.200 - MUNICIPAL ELECTIONS	\$2,731	\$0	\$4,000	\$4,000	\$4,000	\$5,000	\$1,000	25%
49.000 - OTHER CURRENT CHARGES	\$20,177	\$17,364	\$3,473	\$20,837	\$12,526	\$13,239	\$713	6%
51.000 - OFFICE SUPPLIES	\$6,549	\$4,172	\$834	\$5,007	\$6,000	\$6,500	\$500	8%
52.000 - OPERATING SUPPLIES	\$8,982	\$3,128	\$626	\$3,754	\$5,000	\$5,000	\$0	0%
54.000 - DUES & MEMBERSHIPS	\$7,811	\$5,441	\$509	\$5,950	\$5,950	\$5,950	\$0	0%
55.000 - EDUCATION & TRAINING	\$2,002	\$3,128	\$750	\$3,878	\$4,000	\$4,000	\$0	0%
58.100 - INTERFUND TRANSFER	\$436,200	\$0	\$15,853	\$15,853	\$0	\$129,798	\$129,798	0%
99.000 - CONTINGENCY	\$12,767	\$0	\$0	\$0	\$0	\$2,000	\$2,000	0%
Total Administrative Expenses	\$1,309,679	\$806,597	\$186,041	\$992,638	\$992,432	\$1,179,871	\$187,438	19%

BUDGET WORKSHEET	Includes salaries for elected and constitutional officials, and top-level management, and if earned, qualification salary for elected officials and constitutional officers.
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EXECUTIVE SALARIES
OBJECT CODE 11.000

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
11.000 - EXECUTIVE SALARIES - MANAGER	\$78,503	\$100,000	\$100,000
EXECUTIVE SALARIES TOTAL	\$78,503	\$100,000	\$100,000

BUDGET WORKSHEET

Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time(F/T) and part-time(P/T) employees who make up the regular work force. Includes all salaries and salary supplements for official court reporters and electronic recorder operator transcribers.

**REGULAR SALARIES
OBJECT CODE 12.000**

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
12.000 - REGULAR SALARIES			
Clerk	\$53,612	\$70,157	\$73,140
Full-time Administrative Assistant	\$37,184	\$38,319	\$36,930
Full-time Clerk/Village Manager Assistant	\$24,328	\$35,566	\$38,500
REGULAR SALARIES TOTAL	\$115,124	\$144,043	\$148,570

BUDGET WORKSHEET	Includes part-time employees who are not part of the regular work force.
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OTHER SALARIES OBJECT CODE 13.000
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DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
13.000 - PART TIME SALARIES	\$0	\$0	\$5,000
FINANCE REPORTING MANAGER			
PART TIME SALARIES TOTAL	\$0	\$0	\$5,000

BUDGET WORKSHEET	Social Security matching/Medicare matching.
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FICA TAXES
OBJECT CODE 21.000

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
21.000 - FICA/MEDICARE	\$14,812	\$18,669	\$19,398
FICA TAXES TOTAL	\$14,812	\$18,669	\$19,398

BUDGET WORKSHEET	Amounts contributed to a retirement fund		
RETIREMENT CONTRIBUTIONS			
OBJECT CODE 22.000			
DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
22.100 - RETIREMENT CONTRIBUTIONS - FRS	\$0		
Senior Management - 31.57% (mgr)	\$24,563	\$29,010	\$31,570
Regular Class - 11.91% (clerk & admin assistants)	\$15,019	\$18,467	\$17,695
RETIREMENT CONTRIBUTION TOTAL	\$39,583	\$47,477	\$49,265

BUDGET WORKSHEET	Includes life and health insurance premiums and benefits paid for employees.
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**LIFE AND HEALTH INSURANCE
OBJECT CODE 23.000**

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
23.000 - Health Insurance	\$32,099	\$26,010	\$54,125
23.100 - Life insurance premium - Manager	\$545	\$545	\$600
HEALTH INSURANCE TOTAL	\$32,644	\$26,555	\$54,725

<p align="center">BUDGET WORKSHEET</p>	<p>Premiums and benefits paid for Workers' Compensation insurance.</p>
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**WORKERS' COMPENSATION
OBJECT CODE 24.000**

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
24.000 - WORKERS COMPENSATION	\$543	\$566	\$566
WORKERS' COMPENSATION TOTAL	\$543	\$566	\$566

BUDGET WORKSHEET		Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and		
PROFESSIONAL SERVICES				
OBJECT CODE 31.000				
DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023	
31.000 - PROFFESIONAL SERVICES				
Municode	\$3,307	\$2,000	\$1,340	
Codification	\$0	\$9,800	\$2,000	
Information Technology				
Next Level - IT Support/ email/antivirus/server	\$9,579	\$12,000	\$15,000	
Avenet - Annual GovOffice Package - Website	\$3,995	\$4,800	\$3,995	
Lobbyist (Includes Reimbursables)	\$19,779	\$23,000	\$23,000	
Legal Counsel	\$61,875	\$93,500	\$93,500	
Pre-employment screenings	\$1,398	\$1,500	\$2,000	
HR Support	\$0	\$2,500	\$3,000	
Grant Writer	\$6,930	\$10,000	\$30,000	
Public Communications	\$16,331	\$20,000	\$3,000	
Granicus	\$0	\$0	\$3,779	
Comp Plan and Water Quality Update (State Requi	\$4,275	\$41,000	\$0	
Master Plan	\$12,283	\$6,705	\$0	
Land Development Regulations	\$3,180	\$18,360	\$0	
PROFESSIONAL SERVICES TOTAL	\$142,932	\$245,165	\$180,614	

BUDGET WORKSHEET	Generally includes all services received from independent certified public accountants.
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ACCOUNTING & AUDITING OBJECT CODE 32.000

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
32.000 - ACC & AUDITING - INDEPENDENT AUDITORS	\$28,000	\$23,000	\$30,000
32.100 - ACC & AUDITING - FINANCE CONTRACT	\$54,167	\$65,000	\$68,250
32.200 - ACC & AUDITING - OPEB CALCULATION	\$1,200	\$2,600	\$2,500
ACCOUNTING AND AUDITING TOTAL	\$83,367	\$90,600	\$100,750

BUDGET WORKSHEET

Internet services, communication devices and communication accessories as well as for service plans for long distance and local service. Similarly, this code should include charges to maintain the phone systems within the facility and any other electronic signal.

COMMUNICATIONS
OBJECT CODE 41.000

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
41.000 - COMMUNICATIONS			
41001-Village Phone - Vllg Manager @ \$46.71 p/mo	\$466	\$561	\$559
41001-Phone Allowance - Vllg Clerk @ \$40 p/mo	\$415	\$0	\$498
41001-At&t Wireless Services	\$303	\$435	\$435
41002-PhoneDoctor.com	\$948	\$800	\$1,400
41003-Phone System - Village Hall	\$4,720	\$5,000	\$5,000
41004-Alarm System - Log Cabin/City Hall	\$1,704	\$1,400	\$2,556
41006-Comcast - Log Cabin	\$3,256	\$2,600	\$4,884
41006-Comcast - Vllg Hall	\$3,256	\$2,640	\$4,884
41007-Fire Alarm Monitoring	\$1,250	\$1,500	\$1,500
41008-Zoom	\$326	\$300	\$350
41009-Drop Box	\$0	\$720	\$1,152
41010-Constant Contact	\$0	\$0	\$500
COMMUNICATIONS TOTAL	\$16,644	\$15,955	\$23,719

BUDGET WORKSHEET	Freight and express charges along with drayage, postage, and messenger service.
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FREIGHT & POSTAGE OBJECT CODE 42.000

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
42.000 - POSTAGE & FREIGHT			\$50
42003-TGI Office Automation (Annual \$240 + \$110 for Ink)	\$0	\$500	\$500
42001-Francotyp-Postalia	\$3,730	\$4,559	\$4,559
42002-FedEx	\$906	\$1,089	\$1,089
42004-Arrowmail Presort Company	\$0	\$3,500	\$3,500
FREIGHT & POSTAGE TOTAL	\$4,636	\$9,648	\$9,698

BUDGET WORKSHEET	Electricity, gas, water, waste disposal, and other public utility services.
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UTILITY SERVICES OBJECT CODE 43.000
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DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
Utilities			
(43.100) Electric Service			
Village Hall	\$2,788	\$2,488	\$4,182
Log Cabin	\$1,444	\$1,253	\$2,166
(43.200) Water & Sewer	\$3,377		
328907-378907 - 640 NE 114 STREET (VILLAGE HALL/POLICE)		\$4,500	\$4,500
338254-388254 - 640 NE 114 STREET (IRRIGATION)		\$143	\$143
331400-381400 - 640 NE 114 STREET (LOG CABIN)		\$299	\$299
352882-402882 - 640 NE 114 STREET (LOG CABIN)		\$282	\$282
UTILITY SERVICES TOTAL	\$7,609	\$8,965	\$11,572

BUDGET WORKSHEET

Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles.

**RENTAL AND LEASES
OBJECT CODE 44.000**

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
44.000 - RENTALS & LEASES			
44000-Copier (F13112)	\$3,985	\$5,462	\$5,462
44001-Records storage facility (Iron Mountain)	\$4,035	\$4,083	\$4,500
44002-Bottled Water Cooler	\$824	\$1,200	\$1,200
RENTALS AND LEASES TOTAL	\$8,844	\$10,745	\$11,162

BUDGET WORKSHEET		Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc.	
INSURANCE			
OBJECT CODE 45.000			
DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
45.000 - Commercial Insurance			
45000-Property/General Liability Insurance	\$211,691	\$196,868	\$250,745
45001-Flood Insurance (Vlg Hall, Log Cabin)	\$6,348	\$7,000	\$7,300
INSURANCE TOTAL	\$218,039	\$203,868	\$258,045

BUDGET WORKSHEET	The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services which are recorded under sub-object 34.
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REPAIRS AND MAINTENANCE OBJECT CODE 46.000

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
46.000 - REPAIRS & MAINTENANCE	\$0	\$0	\$0
Log Calbin ADA Walkway	\$0	\$20,000	\$20,000
REPAIRS & MAINTENANCE TOTAL	\$0	\$20,000	\$20,000

BUDGET WORKSHEET	Costs of printing, binding, and other reproduction services which are contracted for or purchased from outside vendors. Also, include charges for printing, etc., which is performed by an in-house print shop.
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**PRINTING AND BINDING
OBJECT CODE 47.000**

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
47.000 - PRINTING & BINDING	\$2,676	\$1,000	\$2,000
Resiliency Guide	\$0	\$0	\$1,000
PRINTING & BINDING TOTAL	\$2,676	\$1,000	\$3,000

BUDGET WORKSHEET	Includes any type of promotional advertising on behalf of the local unit.
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PROMOTIONAL ACTIVITIES

OBJECT CODE 48.000

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
48.000 - PROMOTIONAL ACTIVITES	\$1,790	\$1,500	\$2,000
48.100 - LEGAL ADVERTISING (Miami Herald & Daily Business)	\$1,617	\$4,000	\$4,000
48.200 - MUNICIPAL ELECTIONS	\$0	\$4,000	\$5,000
OTHER CURRENT CHARGES AND OBLIGATIONS TOTAL	\$3,407	\$9,500	\$11,000

BUDGET WORKSHEET	Includes current charges and obligations not otherwise classified.
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OTHER CURRENT CHARGES AND OBLIGATIONS
OBJECT CODE 49.000

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
49.000 - OTHER CURRENT CHARGES			
49001-Bank fees (Including CC Merchant Fees)	\$3,804	\$1,000	\$4,700
49000-Payroll processing	\$3,759	\$3,000	\$4,250
49002-Filing fees/Misc.	\$429	\$1,000	\$1,000
49003-Licenses & permits (Microsoft)	\$9,372	\$5,526	\$2,289
49004-North Miami Foundation for Senior Citizens	\$0	\$1,000	\$0
49005-Pelican Harbor Foundation	\$0	\$1,000	\$1,000
OTHER CURRENT CHARGES TOTAL	\$17,364	\$12,526	\$13,239

BUDGET WORKSHEET	This object includes materials and supplies such as stationery, preprinted forms, paper, charts, and maps.
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OFFICE SUPPLIES OBJECT CODE 51.000

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
51.000 - OFFICE SUPPLIES	\$4,172	\$6,000	\$6,500
OFFICE SUPPLIES TOTAL	\$4,172	\$6,000	\$6,500

BUDGET WORKSHEET

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or

OPERATING SUPPLIES

OBJECT CODE 52.000

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
52.000 - OPERATING SUPPLIES			
General supplies	\$3,128	\$5,000	\$5,000
OPERATING SUPPLIES TOTAL	\$3,128	\$5,000	\$5,000

BUDGET WORKSHEET

Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, software licensing and professional data costs.

MEMBERSHIPS & DUES**OBJECT CODE 54.000**

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
54.000 - MEMBERSHIPS & DUES			
54001-Vllg Mgr - MDCCMA, FCCM, ICMA	\$1,660	\$1,550	\$1,550
54002- Vllg Clrk - FACC, IIMC, MDCMCA	\$400	\$300	\$300
54003-Finance software licensing	\$3,171	\$3,425	\$3,425
54004-GFOA membership	\$160	\$500	\$500
54005-Costco	\$0	\$175	\$175
54006-Miscellaneous (Includes Avast)	\$50	\$0	\$0
MEMBERSHIPS & DUES TOTAL	\$5,441	\$5,950	\$5,950

BUDGET WORKSHEET	Includes training and educational costs		
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EDUCATION & TRAINING			
OBJECT CODE 55.000			

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
55.000 - EDUCATION & TRAINING			
Manager/Clerk	\$3,128	\$3,000	\$3,000
Finance		\$0	\$0
Staff		\$1,000	\$1,000
EDUCATION & TRAINING TOTAL	\$3,128	\$4,000	\$4,000

BUDGET WORKSHEET

Transfers from one fund group of the reporting entity to another, which are not repayable and do not constitute payment or reimbursement for goods provided or services performed. This account represents an expenditure of the disbursing fund, but not an expenditure of the reporting entity as a whole. An entry to this account should have a corresponding entry in the 381 series of accounts in the receiving fund.

**INTERFUND TRANSFER
OBJECT CODE 58.100**

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
58.100 - INTERFUND TRANSFER-FEASIBILITY STUDY	\$0	\$0	\$103,656
58.100 - INTERFUND TRANSFER-BUILDING FUND (SHORTAGE)			\$26,142
INTERFUND TRANSFER TOTAL	\$0	\$0	\$129,798

BUDGET WORKSHEET

Reserved for contingent events, conditions or emergencies that are unanticipated.

OTHER USES

OBJECT CODE 99.000

DESCRIPTION	YTD 07/31/22	AMENDED FY2022	PROPOSED FY2023
99.000 - CONTINGENCY	\$0	\$0	\$0
49100-SEPTIC TANK MAINTENANCE	\$0	\$0	\$2,000
CONTINGENCY TOTAL	\$0	\$0	\$2,000