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Log Cabin - 640 NE 114th Street, Biscayne Park, FL 33161

**AGENDA  
REGULAR COMMISSION MEETING  
TUESDAY, APRIL 4, 2023 – 6:00 PM**

Tuesday, April 4, 2023, at 6:00 pm, Log Cabin, 640 NE 114th Street, Biscayne Park, FL, 33161. <https://us06web.zoom.us/j/88259253209> Meeting ID: 882 5925 3209

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions, Deletions or Withdrawals to the Agenda**  
*At this time, any member of the Village Commission or the Village Manager may request to add, change, or delete items from the agenda.*
5. **Presentations**
  - 5.a [Autism Month Proclamation](#)  
[Autism Awareness Month- Proclamation.pdf](#)
  - 5.b [Miami-Dade Fire Rescue Annual Report Presentation By Chief Jadallah](#)
  - 5.c [Police Traffic Operations Recap](#)
6. **Public Comments**
7. **Commission Reply to Comments**
8. **Reports**
  - Village Boards**
  - Village Commission**
  - Mayor's Report**
  - Village Attorney**
  - 8.a [Mayor's Report](#)  
[2023-03-09 Prestige CityView CDMP Flatten.pdf](#)
  - 8.b [Manager's Report](#)  
[April 2023 Manager Report.pdf](#)  
[UNAUDITED FINANCIAL STATEMENTS AS OF FEBRUARY 28, 2023](#)  
[PD Monthly Report-February 2023.pdf](#)

[Municipal bills of concern 2023 report.pdf](#)  
[January February 2023 Code Department Report.pdf](#)  
[Great\\_Waste-January23 Report.pdf](#)  
[Reports - Freebee 2-23.pdf](#)

## 9. Consent Agenda

### 9.a Board Minutes

[MINUTES-Planning and Design Review-03-06-23-signed.pdf](#)  
[MINUTES-Planning and Design Review--03-15-23-signed.pdf](#)  
[Arts and Culture Board Minutes](#)  
[Code Compliance Minutes](#)

### 9.b Commission Minutes

**March 7, 2023- Regular Commission Meeting Minutes**  
[03.07.2023 Commission Meeting Minutes.pdf](#)

### 9.c Resolution No. 2023-19 Appointment to the Arts and Culture Board (Alternate)

**A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, APPROVING THE SELECTION AND APPOINTMENT OF MEMBERS TO THE ARTS AND CULTURE BOARD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

[RESO\\_2023-19](#)

[Arts\\_and\\_Culture\\_Advisory\\_Alternate\\_Board\\_Member\\_Selection.pdf](#)  
[Board\\_Member\\_Application\\_\\_revised\\_12.8.2022.pdf](#)

### 9.d Resolution No. 2023-20 Contract Award RFQ 2022-006-Continuing Professional Consulting Services (CCNA)

**A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, QUALIFYING AND SHORT LISTING FIRMS TO PROVIDE CIVIL ENGINEERING CONTINUING PROFESSIONAL CONSULTING SERVICES ON AN AS-NEEDED BASIS, IN RESPONSE TO RFQ NO. 2022-06; APPROVING CONTINUING SERVICES AGREEMENTS WITH THE SHORT LISTED FIRMS; AUTHORIZING THE VILLAGE MANAGER TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.**

[Reso 2023-20 CCNA firm Award \(RFQ 2022-006\) 3.27 \(002\).pdf](#)

[Biscayne Park Continuing Services Agreement - 3.27 \(002\).pdf](#)

[RFQ 2022-006 Commission Award memo.pdf](#)

[RFQ 2022-006-Continuing Professional Consulting Services \(CCNA\) -Final w Q&A.pdf](#)

[BP-RFQ 2022-006-EVALUATION CRITERIA--COMPOSITE.pdf](#)

[Evaluation Committee - Conflict of Interest Form-RFQ2022-006-combined.pdf](#)

[Public Notice - RFQ 2022-006-Continuing Professional Consulting Services \(CCNA\).pdf](#)

[cone of silence memo-RFQ 2022-006-Continuing Professional Consulting](#)

[Services \(CCNA\).pdf](#)  
[Required Proposal Documents-BEA.pdf](#)  
[Required Proposal Documents-Chisholm.pdf](#)  
[Required Proposal Documents-Kimley Horn.PDF](#)

- 9.e [Resolution No. 2023-21- Authorizing additional expenditure with CAP and for fees](#)

**A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO EXPEND AN AMOUNT NOT TO EXCEED TEN THOUSAND DOLLARS (\$10,000.00) FOR VARIOUS FEES AND COST ASSOCIATED WITH THE PROCEEDING WITH AN ACTION AGAINST THE PROPERTY LOCATED AT 826 NE 121st STREET BEFORE THE MIAMI-DADE COUNTY UNSAFE STRUCTURES BOARD, INCLUDING ADDITIONAL COST WITH CAP GOVERNMENT SERVICES INC. AT THEIR HOURLY RATES FOR THE SAID SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.**

[RESO\\_2023-21\\_-Authorizing\\_additional\\_expenditure\\_with\\_CAP\\_and\\_for\\_fees \(1\).pdf](#)  
[Unsafe Structure 826 NE 121 St.-Commissioner Kennedy.pdf](#)  
[Unsafe Structure memo from Village Attorney.pdf](#)  
[1268489 Fund Title Search Report.pdf](#)  
[826 NE 121 ST - HALLIWELL ENGINEERING LETTER \(003\).pdf](#)  
[826 NE 121 Street - Notice of Referral.pdf](#)

## 10. Ordinances

- 10.a [Ordinance No. 2023-03 Budget Amendment\(Second Reading\)](#)  
**AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING FISCAL YEAR 2022/2023 BUDGET ORDINANCE No. 2022-09, TO TRANSFER FUNDS FROM THE VILLAGE'S RESERVE TO THE ADMINISTRATION LINE ITEM EXPENDITURES, AND FURTHER BUDGET AMENDMENTS TO THE CAPITAL PROJECTS FUND; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**  
[Ordinance 2023-03 Budget Amendment Second Reading.pdf](#)  
[Legal Advertising](#)
- 10.b [Ordinance No. 2023-04 - Building Fund Budget Amendment\(Second Reading\)](#)  
**AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING FISCAL YEAR 2022/2023 BUDGET ORDINANCE No. 2022-09, TO TRANSFER FUNDS FROM THE VILLAGE'S UNASSIGNED FUND BALANCE APPROPRIATION (RESERVE) TO THE BUDGET AMENDMENTS TO THE BUILDING FUND; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE**  
[ORD\\_2023-04\\_Budget\\_Amendment.pdf](#)  
[BUILDING DEPARTMENT FUND BALANCE RECONCILIATION.v2.pdf](#)  
[Legal Advertising](#)

10.c [Ordinance No. 2023-05 - Property Rights Element\(Second Reading\)](#)

**AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING THE BISCAYNE PARK COMPREHENSIVE PLAN TO ADD A PROPERTY RIGHTS ELEMENT AS REQUIRED BY AND IN CONFORMITY WITH SECTION 163.3177(6)(i), FLORIDA STATUTES (2021); PROVIDING FOR INCLUSION IN THE COMPREHENSIVE PLAN AND SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Ordinance 2023-05 BP Property Rights Element-first reading final.pdf](#)  
[03-21-22\\_Signed & Approved Local Planning Agency Board Minutes.pdf](#)  
[Legal Advertising](#)

10.d [Ordinance No. 2023-06- Evaluation and Appraisal based Amendments to the Village Comprehensive Plan \(First Reading\)](#)

**AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, PROVIDING FOR EVALUATION AND APPRAISAL BASED AMENDMENTS TO THE VILLAGE COMPREHENSIVE PLAN; PROVIDING FOR TRANSMITTAL; PROVIDING FOR INCLUSION IN THE COMPREHENSIVE PLAN AND SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Ordinance\\_BP\\_\\_2023-06\\_CPU\\_040423\\_\\_002\\_\\_\(1\).pdf](#)  
[BiscayneParkCPU 1st Reading 040423 \(Draft 2023-03-27\) Reduced.pdf](#)  
[Comp Plan PPT VC 1st Reading 040423.pptx](#)  
[BP VC First Reading Sign In Sheet 040423.pdf](#)

10.e [Ordinance No. 2023-07 Amending the Water Supply Plan \(First Reading\)](#)

**AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING THE BISCAYNE PARK COMPREHENSIVE PLAN TO INCORPORATE THE ADOPTED 16-YEAR WATER SUPPLY PLAN UPDATE AND TO STRENGTHEN THE COORDINATION BETWEEN WATER SUPPLY PLANNING AND LOCAL LAND USE PLANNING BY AMENDING CERTAIN OBJECTIVES AND POLICIES IN THE PUBLIC FACILITIES, CONSERVATION, INTERGOVERNMENTAL COORDINATION AND CAPITAL IMPROVEMENTS ELEMENTS; PROVIDING FOR CONFORMITY WITH FLORIDA STATUTES; PROVIDING FOR TRANSMITTAL; PROVIDING FOR INCLUSION IN THE COMPREHENSIVE PLAN AND SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Ordinance\\_No.\\_2023-07\\_Draft\\_WSP\\_040423.pdf](#)  
[BP 1st Reading WSP 2022 040423.pdf](#)  
[BP Comm 1st Reading WSP GOPs 2022 040423.pdf](#)

**11. Resolutions**

**12. Discussion-Old Business**

12.a [Village Code Enforcement](#)

**At the January commission meeting, I added this item to the March 7 agenda so staff and the commission could arrive for a discussion about goals, expectations, plans, and accountability for Code Compliance. Village residents deserve the Code department budget (\$160,000 for Fiscal 2023) to deliver on its very reasonable and attainable mission. Without highly functioning Code, Biscayne Park will never claim its rightful position as a preferred community in northeastern Miami-Dade County.**

[Mar7 agenda item CODE.pdf](#)

**13. Discussion-New Business**

13.a [Emergency Responses](#)

13.b [Village Communications](#)

[Village Communications-email.pdf](#)

[GOGov Software Overview.pdf](#)

[Biscayne Park Village, FL - Quote - 2023-03-09 \(CRM, Notify\).pdf](#)

[Biscayne Park Village, FL - Quote - 2023-03-09 \(Notify\).pdf](#)

13.c [Miami-Dade County Request for Letter of Support](#)

[Sample\\_Letter\\_of\\_Support\\_CPRG\\_\\_2\\_.pdf](#)

**14. Request for Placement of Items on Next Meeting Agenda**

**15. Adjournment**