



Log Cabin - 640 NE 114th Street, Biscayne Park, FL 33161

**AGENDA  
REGULAR COMMISSION MEETING  
TUESDAY, FEBRUARY 7, 2023 – 6:00 PM**

**ADDENDUM # 1** - Tuesday, February 7, 2023 at 6:00pm, Log Cabin, 640 NE 114th Street, Biscayne Park, FL 33161. <https://us06web.zoom.us/j/84866617398> Zoom Meeting ID 848 6661 7398

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions, Deletions or Withdrawals to the Agenda**  
*At this time, any member of the Village Commission or the Village Manager may request to add, change, or delete items from the agenda.*
5. **Presentations**
  - 5.a [Black History Month Proclamation](#)  
[Proclamation Black History Month.pdf](#)
  - 5.b [Board Member Recognition](#)  
**Linda Dillon**  
**Manny Espinoza**  
**Alexander Madeja**
6. **Public Comments**
7. **Commission Reply to Comments**
8. **Reports**
  - 8.a [Manager's Report](#)  
[February 2023 Manager Report.pdf](#)  
[UNAUDITED FINANCIAL STATEMENTS AS OF DECEMBER 31, 2022](#)  
[December PD Stat Report 2022.pdf](#)  
[December 2022 Code Report.pdf](#)
9. **Consent Agenda**
  - 9.a [Village Board Minutes](#)  
[CCB MINUTES 12-4-2023.pdf](#)  
[Signed 01-09-22\\_Signed & Approved Planning & Design Review Board](#)

[Minutes.pdf](#)

[Minutes Sustainability and Resilience Advisory Board 11-29-2022.pdf](#)

[Minutes Sustainability and Resilience Advisory Board 10-2022.pdf](#)

9.b [Commission Meeting Minutes](#)

[January 10, 2023- Regular Commission Meeting Minutes.pdf](#)

[01.10.2023 Special Commission Meeting Minutes.pdf](#)

9.c [Resolution 2023-07 State Attorney's Office, Human Trafficking Task Force Memorandum of Understanding](#)

**A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, APPROVING MEMORANDUM OF UNDERSTANDING WITH THE MIAMI-DADE COUNTY STATE ATTORNEYS OFFICE RELATING TO THE HUMAN TRAFFICKING TASK FORCE; PROVIDING THE CHIEF OF POLICE WITH THE AUTHORITY TO EXECUTE THE AGREEMENT; PROVIDING THE VILLAGE MANAGER AND CHIEF OF POLICE WITH THE AUTHORITY TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE**

[RESO 2023-07 -approving MOU FINAL.pdf](#)

[VOBP\\_MOU\\_State Attorney.pdf](#)

9.d [Resolution 2023-11-Approving an Interlocal Agreement with Miami Dade County](#)

**A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT WITH THE MIAMI DADE COUNTY AUTHORIZING THE VILLAGE'S LAW ENFORCEMENT OFFICERS TO ISSUE CIVIL CITATIONS TO ENFORCE SPECIFIC COUNTY CODE PROVISIONS WITHIN THE VILLAGE'S JURISDICTIONAL BOUNDARIES; PROVIDING THE VILLAGE MANAGER THE AUTHORITY TO EXECUTE THE AGREEMENT AND TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.**

[RESO 2023-11 -approving MOU with County to Enforce County Code.pdf](#)

[Exhibit A - ILA - Renewal 2023.pdf](#)

**10. Ordinances**

10.a [Ordinance 2023-01 Amending Section 16.3.6 of Biscayne Park Land Development Code Titled Demolition Permits. \(Second Reading\)](#)

**AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING SECTION 16.3.6 OF THE BISCAYNE PARK LAND DEVELOPMENT CODE, TITLED "DEMOLITION PERMITS", TO LIMIT APPLICATION TO DUPLEX AND MULTIFAMILY PROPERTIES; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

[Ordinance-Demolition Permit - Second Reading final.pdf](#)

[Floodmap BP.pdf](#)  
[flood-protection-brochure-english.pdf](#)  
[Proof of Publishing- Legal Advertisement](#)

- 10.b [Ordinance 2023-02- Amending Section 8.4 "Property Maintenance" of Chapter 8 \(First Reading\)](#)

**AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING SECTION 8.4 “PROPERTY MAINTENANCE” OF CHAPTER 8 “ENVIRONMENTAL MANAGEMENT” OF THE LAND DEVELOPMENT CODE OF THE VILLAGE OF BISCAYNE PARK, AMENDING PROPERTY MAINTENANCE STANDARDS; PROVIDING FOR INCLUSION IN THE CODE AND SCRIVENER’S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.**

[Ordinance Amending Ch. 8 - Property Maintenance final.pdf](#)

## 11. Resolutions

- 11.a [Resolution 2023-04 Permit Fees](#)

**A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING THE SCHEDULE OF FEES FOR SERVICES PROVIDED AND REGULARLY CHARGED AS SPECIFIED BY VILLAGE CODE; PROVIDING FOR AN EFFECTIVE DATE.**

[RESO\\_2023-04 New\\_Building\\_Dept\\_Fee\\_Schedule \(1\).pdf](#)  
[Permit Fee examplesv2.pdf](#)  
[Proposed Fee\\_Schedule\\_FY22-23v2.pdf](#)

- 11.b [Resolution 2023-05- Appointment to the Biscayne Park Foundation](#)

**A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, RATIFYING THE SELECTION OF MEMBERS TO THE GOVERNING BOARD OF DIRECTORS TO THE BISCAYNE PARK FOUNDATION, INC.; PROVIDING FOR AN EFFECTIVE DATE.**

[RESO\\_2023-05](#)  
[Appointment\\_to\\_Biscayne\\_Park\\_Foundation\\_Board\\_Member.pdf](#)  
[Tiffani Hill Board application](#)

- 11.c [Resolution 2023-06 Strategic Plan Agreement](#)

**A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH SAGE CONSULT, LLC, FOR STRATEGIC PLANNING CONSULTING SERVICES, IN AN AMOUNT NOT TO EXCEED EIGHTEEN THOUSAND DOLLARS (\$18,000.00), ATTACHED HERETO AS EXHIBIT “A”; AUTHORIZING THE MANAGER TO EXECUTE SAID AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.**

[RESO 2023-06- Sage Strategic Consulting.pdf](#)

[Draft Scope of Work and Fee proposal for BP.pdf](#)  
[Biscayne Park Professional Services Agreement - Sage.pdf](#)

- 11.d [Resolution 2023-08-Expressing Support For Florida House Bill 51 \(i.e. The "Crown Act"\)](#)

**A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, EXPRESSING SUPPORT FOR FLORIDA HOUSE BILL 51 (I.E., THE "CROWN ACT"); URGING LOCAL STATE LEGISLATORS TO VOTE IN FAVOR OF THE AFOREMENTIONED BILL; DIRECTING THE VILLAGE CLERK TO TRANSMIT A COPY OF THIS RESOLUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

[2023-08- Crown Act.pdf](#)  
[HB 51 -2023.pdf](#)  
[BP Feb2023 Memo for HB51 Crown Act Agenda Item.pdf](#)

- 11.e [Resolution 2023-09 Stormwater and Roadway Improvement Project Change Order #1](#)

**A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CHANGE ORDER WITH GENCON PARTNERS, INC. FOR THE PROVISION OF TEMPORARY SCREENING IN AN AMOUNT NOT TO EXCEED EIGHT THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$8,750.00); AUTHORIZING THE VILLAGE MANAGER TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.**

[RESO 2023-09 Approving Change Order with GenCon.pdf](#)  
[Village of Biscayne Park Drainage and Rdwy Improvements - COR #1 \\_ 1-26-23.pdf](#)

- 11.f [Resolution 2023-10 Additional Landscaping Services](#)

**A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO UTILIZE SFM SERVICES, INC. FOR ADDITIONAL LANDSCAPE SERVICES IN AN AMOUNT NOT TO EXCEED THIRTY-THREE THOUSAND SIX HUNDRED DOLLARS (\$33,600.00) PURSUANT TO THE EXISTING AGREEMENT WITH SFM SERVICES, INC.; AUTHORIZING THE VILLAGE MANAGER TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.**

[RESO 2023-10 Approving Expenditure for SFM.pdf](#)  
[2023 Village of Biscayne Park Grounds Maintenance - Hedge Trimming Detail.pdf](#)  
[SFM Bid form.jpg](#)

## 12. Discussion-Old Business

- 12.a [Bond Requirements- 18.10.1](#)

[Biscayne Park, FL Code of Ordinances - Section 18.10 - Bond Requirements.pdf](#)

- 12.b [Owner-Builder knowledge test](#)  
[Miami - Dade County, FL Code of Ordinances - chapter 10-5.pdf](#)
- 12.c [Commission Meeting Format](#)  
[Municipal Meeting Procedures final.pdf](#)
- 12.d [The Welfare of Outdoor Cats and Their Impact on Biscayne Park](#)

**I am asking the commission to discuss the perils of and problems with outdoor cats in BP and what steps can be taken per MDC law to protect the animals, the environment, private property, and the quality of life of our residents. Specifically, we might want to look at “open feeding” as included on our administrative citations in addition to other options.**

[Jan10 2023 Agenda Item Cats - Kennedy.pdf](#)  
[BP Admin Citations.pdf](#)  
[Feline hookworms 2 \(cutaneous larva migrans\) in resident hand.jpg](#)  
[Feline hookworms \(cutaneous larva migrans\) in resident hand.jpg](#)

- 12.e [Village Awards](#)  
[BP Kennedy July 7 agenda item quarterly resident awards.pdf](#)  
[Jan10 2023 Agenda Item Awards - Kennedy.pdf](#)

**13. Discussion-New Business**

- 13.a [Fence Code](#)  
[Biscayne Park, FL Code of Ordinances - Chapter 18 -Construction.pdf](#)
- 13.b [Smooth Functioning & Transitions](#)  
[FEB7 Kennedy agenda item reporting.pdf](#)

**14. Placement of Items on next Meeting agenda**

**15. Adjournment**