



Log Cabin - 640 NE 114th Street, Biscayne Park, FL 33161

**AGENDA
REGULAR COMMISSION MEETING
TUESDAY, OCTOBER 4, 2022 – 7:00 PM**

Tuesday, October 4, 2022, at 7:00 pm Log Cabin, 640 NE 114th Street, Biscayne Park FL 33161. <https://us06web.zoom.us/j/81972426395> Zoom Meeting ID: 819 7242 6395

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions, Deletions or Withdrawals to the Agenda**
At this time, any member of the Village Commission or the Village Manager may request to add, change, or delete items from the agenda.
5. **Presentations**
 - 5.a [Proclamation Red Ribbon Week](#)
[Proclamation RED RIBBON WEEK 2022.pdf](#)
6. **Public Comments**
7. **Commission Reply to Comments**
8. **Reports**
 - 8.a [Village Manager's Report](#)
9. **Consent Agenda**
 - 9.a [Resolution 2022-43- Approving an Agreement between the Florida Department of Transportation \(FDOT\) and the Village of Biscayne Park.](#)

RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK APPROVING THE TURF AND LANDSCAPE MAINTENANCE DEPARTMENT FUNDED AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) AND THE VILLAGE OF BISCAYNE PARK; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT AND TO DO ALL THINGS NECESSARY IN FURTHERANCE THEREOF; AND PROVIDING FOR AN EFFECTIVE DATE.

[FDOT Agreement.pdf](#)
[RESO_2022- 43 FDOT_Landscape_Maintenance_NE_6_Avenue updated.pdf](#)

9.b [Village Board Minutes](#)
**Biscayne Park Foundation
Planning Board**

[August_9_2022-Foundation-Minutes.pdf](#)
[August_31_2022-Foundation-Minutes.pdf](#)
[Signed_08-08-22_Signed & Approved Planning Board Minutes.pdf](#)
[Signed_08-08-08_Signed & Approved Planning Board Minutes.pdf](#)

10. Ordinances

10.a [Ordinance 2022-10 - Amending Great Waste Franchise Agreement\(Second Reading\)](#)

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, APPROVING A FIRST AMENDMENT TO THE FRANCHISE AGREEMENT WITH GREAT WASTE AND RECYCLING SERVICES, LLC, FOR SOLID WASTE COLLECTION SERVICES; PROVIDING THE VILLAGE MANAGER THE AUTHORITY TO DO ALL THINGS NECESSARY TO EFFECTUATE THE ORDINANCE; PROVIDING THAT FUTURE AMENDMENTS TO THE FRANCHISE AGREEMENT MAY BE BY RESOLUTION; REPEALING ALL ORDINANCES INCONSISTENT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

[ORDINANCE NO 2022-10 - AMENDING GREAT WASTE FRANCISE AGREEMENT.pdf](#)
[Great Waste - First Amendment - 9.16.22.pdf](#)
[October 4, 2022 Commission Meeting.pdf](#)

10.b [Ordinance 2022-11- Amending Section 13.2 of the Village's Land Development Code Renaming the Village's Planning Board\(Second Reading\)](#)

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING SECTION 13.2 “PLANNING BOARD” OF CHAPTER 13 “PLANNING BOARD AND LOCAL PLANNING AGENCY” OF THE VILLAGE’S LAND DEVELOPMENT CODE TO RENAME THE “PLANNING BOARD” TO THE “PLANNING AND DESIGN REVIEW BOARD”, AND TO INCLUDE DESIGN REVIEW RESPONSIBILITIES; PROVIDING FOR INCLUSION IN THE CODE AND SCRIVENER’S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

[October 4, 2022 Commission Meeting.pdf](#)
[Ordinance 2022-11-_Amending_Planning_Board_name.pdf](#)

10.c [Ordinance 2022-12- Repealing Section 16.3.6 of Biscayne Park Land Development Code Titled Demolition Permits. \(First Reading\)](#)

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF

BISCAYNE PARK, FLORIDA, REPEALING SECTION 16.3.6 OF THE BISCAYNE PARK LAND DEVELOPMENT CODE, TITLED "DEMOLITION PERMITS"; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

[Ordinance 2022-12-Demolition Permit- Repeal.pdf](#)

- 10.d [Ordinance 2022-13- Amending Section 2-33, Titled Village Canvassing Board of Chapter 2, "Administration", of the Code of Ordinances. \(First Reading\)](#)

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING SECTION 2-33, TITLED "VILLAGE CANVASSING BOARD" OF CHAPTER 2, "ADMINISTRATION", OF THE CODE OF ORDINANCES OF THE VILLAGE OF BISCAYNE PARK TO REVISE THE COMPOSITION AND DUTIES OF THE VILLAGE CANVASSING BOARD; AMENDING ARTICLE V "ELECTIONS" OF CHAPTER 2, "ADMINISTRATION", PROVIDING THAT THE VILLAGE CLERK SHALL SERVE AS THE VILLAGE SUPERVISOR OF ELECTIONS; REPEALING SECTION 2-62 WITH RESPECT TO EARLY VOTING; PROVIDING FOR THE MANNER IN WHICH TO CALL FOR AND ADVERTISE A VILLAGE ELECTION; PROVIDING FOR A DEFINED CANDIDATE QUALIFYING PERIOD; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ordinance - Canvassing Board and Elections procedures \(002\).pdf](#)

11. Resolutions

12. Discussion-Old Business

12.a [Permit Fee Schedule](#)

[permit fee schedule memo 9-7-21.pdf](#)

[permit fee schedule PDF 9-7-21.pdf](#)

[permit fee schedule memo 10-5-21.pdf](#)

[VILLAGE OF BISCAYNE PARK - Fee Schedule Comparison - FY21-22.pdf](#)

[BISCAYNE_PARK_-_Proposed_Fee_Schedule_FY22-23.pdf](#)

[PB22-example 3.pdf](#)

[PB22-example 4.pdf](#)

[PB22-example 5.pdf](#)

[PB22-example 6.pdf](#)

[PB22-example 1.pdf](#)

[PB22-example 2.pdf](#)

12.b [Window/Doors Codification](#)

[Discussion- Window Codification Package R1.pdf](#)

[Codification of Styles and colors for windows and doors -Commissioner](#)

[Kennedy.pdf](#)

12.c [Shingle Roof Requirements](#)

[SHINGLE ROOF MEMO 3152022.pdf](#)

[Shingle Roof Requirements - Commissioner Kennedy.pdf](#)

- 12.d [Swale Ordinance Discussion Ordinance Amending Ch. 5 - Swales \(revised 9.13\).pdf](#)
- 12.e [Amending Village Land Development Code to Address Single-Family Residential building Form. First Reading CH10 Design and Improv Standards Commission 100422 \(003\).pdf](#)
[CGA Memo LDC Comm 1st Reading 100422 \(003\).pdf](#)
[CH02 Definitions Comm 1st Reading 100422 \(003\).pdf](#)
[CH17 Planning and Zoning Fee Schedule Comm 1st Reading 100422.pdf](#)

13. Discussion-New Business

13.a [Foundation Alcohol License Usage & Liabilities](#)

The Biscayne Park Foundation, a 501c(3) charitable foundation registered with the State of Florida, operates independent of the village and at the pleasure of the commission “for the enhancement, unification and promotion of Biscayne Park.” The Foundation obtains temporary Florida liquor licenses, which it uses at village events to sell or otherwise provide alcohol for personal consumption on village property at village-sanctioned Foundation events. At recent meetings, the Foundation has been discussing these licenses and related matters, and by way of formal motion and unanimous approval, Foundation Vice President Jonathan Groth was tasked with resolving this matter. I am sponsoring this agenda item for Jonathan, and he has approved this language.

[BP Oct4 Foundation alcohol agenda item.pdf](#)
[BP ABT-6003 for St. Patty's day event.pdf](#)
[BP FL ABT alcohol application and instructions.pdf](#)
[BP ABT alcohol license types.pdf](#)

13.b [Exterior Lighting](#)

BP’s code is silent in regard to exterior lighting, at least from my own research and from discussing this topic with Planning Board Chair Gage Hartung. I would like to start a conversation about many aspects impacted by the topic, particularly safety, the environment, and aesthetics. This topic may take a while to wrangle, and we’ll want input from several advisory groups before having a substantive commission discussion, which at this point will lead who knows where.

[BP Oct4 agenda item exterior lighting.pdf](#)

- 14. Placement of Items on next meeting agenda**
- 15. Announcements**
- 16. Adjournment**