



# ED BURKE RECREATION CENTER - BISCAYNE PARK AREA RENTAL PERMIT

11400 NE 9th Court - Biscayne Park, FL - 33161 - (305) 899 8000  
parksandrecreation@biscayneparkfl.gov

Rentals are available only during times when facilities are not being utilized by the Recreation Department or Village sponsored programming. All fees must be paid two (2) weeks prior to rental. There is a two (2) hour minimum for all rentals. It is the objective of the Recreation Department to provide your group/event with a safe, clean and attractive recreational facility. Please report any problems or concerns you encounter. We welcome your comments and suggestions.

TODAY'S DATE: \_\_\_\_\_

EVENT DATE: 

MONTH	DAY	YEAR

NAME: \_\_\_\_\_  
FIRST LAST

TYPE OF EVENT / USE OF FACILITY \_\_\_\_\_

VILLAGE OF BISCAYNE PARK RESIDENT:  YES  NO  
Proof of residency required (example: driver's license, utility bill)

ADDRESS: \_\_\_\_\_  
ADDRESS CITY, STATE, ZIP

TELEPHONE: ( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
HOME CELL

E-MAIL ADDRESS: \_\_\_\_\_

NUMBER OF PARTICIPANTS EXPECTED: \_\_\_\_\_  
ADULTS CHILDREN TOTAL

TIME OF EVENT: \_\_\_\_\_  AM  PM \_\_\_\_\_  AM  PM \_\_\_\_\_  
FROM TO TOTAL HOURS

NOTE: Applicant is allotted ONE (1) HOUR before for set up and ONE (1) HOUR after for clean up.

<input type="checkbox"/> <b>PAVILLION</b>	<input type="checkbox"/> RESIDENT (\$40/HR)	<input type="checkbox"/> NON RESIDENT (\$80/HR)	X	_____	=	\$ _____
				HOURS		TOTAL
<input type="checkbox"/> <b>PICNIC AREA</b>	<input type="checkbox"/> RESIDENT (\$20/HR)	<input type="checkbox"/> NON RESIDENT (\$40/HR)	X	_____	=	\$ _____
				HOURS		TOTAL
<input type="checkbox"/> <b>TOT-LOT AREA</b>	<input type="checkbox"/> RESIDENT (\$25/HR)	<input type="checkbox"/> NON RESIDENT (\$50/HR)	X	_____	=	\$ _____
				HOURS		TOTAL
<input type="checkbox"/> <b>BOUNCE HOUSE FEE</b>	<input type="checkbox"/> FLAT FEE (\$30)				=	\$ _____
						TOTAL
						\$ _____
						TOTAL RENTAL FEE

**NOTE: Provider for the Bounce House must provide proof of liability insurance PRIOR to the event.**

SECURITY DEPOSIT (Returned after inspection of area): **\$100.00**

- Applicant agrees to:
1. Abide by all Village, County and State regulations.
  2. Alcoholic beverages are NOT to be consumed on Village property.
  3. Properly dispose of trash, bottles, cans and other debris generated by the event.
  4. Accept responsibility for the behavior and actions of the participants.
  5. Permit no obscene language, rude or like behavior.

\_\_\_\_\_  
APPLICANT'S SIGNATURE DATE

**VILLAGE OF BISCAYNE PARK USE ONLY**

Amount Paid \$ \_\_\_\_\_  CASH  CHECK Date: \_\_\_\_\_ By: \_\_\_\_\_