

Report: Manager  
 Reporting Period: May 2024  
 Author: Chris Truitt, Village Manager

Project Name	Project Number	Estimated Total Cost	May 2024 Update	June 2024 Update	July 2024 Update
<b>Police/Public Safety</b>					
Emergency Generator (Lease)	PD240501	\$136,050	Comm needs to approve design costs	No update	Agenda item
<b>Parks and Recreation</b>					
Emergency Generator (Lease)	PR240502	\$125,460	Send for bid after CIP approval and receipt of elec deisn project	No update	Preparing bid
Parks & Rec Electric Design Project	PR231101	\$30,500	In progress, waiting for final engineering report	No update	No update
Log Cabin Roof & ADA Walkway	PR231102	\$156,032	Waiting for results of grant request	No update	Awarded, awaiting info
E0 Burke Park Master Plan (Incl. Parking)	PR231103	\$124,705	Design work completed, waiting for final engineering report	No update	No update
Log Cabin Parking Lot	PR240504	\$42,000	To be done in conjunction with PR231102	No update	No update
<b>Public Works</b>					
Public Works Equipment Building	PW240501	\$120,000	Send for bid after CIP approval	No update	Bid put out for design/build
Traffic Mitigation Strategies (speed bumps, speed tables etc.)	PW240502	\$30,000	Waiting for LA approval	No update	No update
Median/Swales/Green Spaces Planting and Improvement	PW240503	\$40,000	Researching grants	No update	No update
Removal of Compromised Trees	PW240504	\$30,000	Bid received, also have active contract, will begin planning	No update	In progress
Traffic Study/SS4A	PW240505	\$125,000	Bids received, awaiting review and selection of firm	No update	No update
<b>Roadways</b>					
Roadway Drainage Improvements Phase 1B (7 drains)	PW240506	\$804,815	Meeting with BEA to discuss findings and direction	BEA researching different solutions	No update
Roadway Drainage Improvements Phase 2 (5 drains)	PW240507	\$951,866	Meeting with BEA to discuss findings and direction	BEA researching different solutions	No update
Roadway Drainage Improvements Phase 3 (5 drains)		\$853,622		Awaiting appropriations signature from Gov	Appropriation denied, researching grants
Road Repairs/upgrades	PW240508	\$18,000,000	Start planning after CIP approval	No update	No update
<b>Administration</b>					
Resident Communications Systems Update	AO231101	\$35,000	New app is live, website redesign is coming soon, TVs going up at PR	No update	No update
Vulnerability Assessment	AO240101	\$133,500	In progress, next public input meeting early July	No update	No update
Electronic Access Control at VH & PD	AO240501	\$35,000	Bids received, will go to Commission for approval	On agenda	Check sent for equipment, scheduling install
Install Solar on All Public Buildings		\$100,000	Waiting for generator electrical engineering/plans	No update	No update
<b>Manager Items</b>					
Bee House			No update	Additional staff person brought in by CAP to work this	House posted, going to county in July
Website Redesign			Working with legal and Catalis on contract	No update	Full site has been proofed, next is updating
My Biscayne Park App			Continuing to fine tune	No update	No update
Purchasing in MBP App			Creating processes to use MBP for purchasing/tracking	Purchasing implemented, working on finalizing POS	Working on SOPs
Inventory			Stickers received, beginning to inventory all items over \$100	No update	No update
Miccosukee Vehicles			Vehicles being kept are being sent to mechanic & body shop	No update	No update
PBSO Vehicles			No update	No update	No update
VH Slab Stetting			Vendors have been on site to quote fix	No update. Not urgent; can wait until next fiscal.	No update
Cell phones			Changeover in progress, expected completion 5/15	On agenda	On agenda
Update Ordinance - Trash in Right-of-Way			Not started	No update	No update
Interlocal Agreement (ILA)			In Progress	On agenda	On agenda
Code Compliance in MBP app/system			Resolution to approve expenditure	No update	No update
BP Foundation/Rec Center Plans for Improvements			No update	No update	No update
Storm drain cleaning			All drains have been cleaned	Completed - no further updates	No update
0% Code, 100% Building with CAP			In discussions with CAP	No update	No update
MBP Reporting			In progress	In Progress	No update
New Exterior Signage for Village Hall			Not Started	No update	No update
Update Ordinances - Building Dept. (New State Laws)			Waiting for recommendations from legal	No update	No update
Posting Past Minutes			In Progress	In Progress	No update
Creating SOPs			In Progress	In Progress	No update
Sandbag Vendor			Working on purchasing legal requirements	No update	Declining ESR contract due to minimum requirement
Employee IDs			Design approved, will begin creating after access vendor is selected	No update	No update
Employee Handbook Review & Update			Not started	No update	Initial review completed
Police CBA Negotiations			Waiting for response from union	No update	Shade session needs to be scheduled
Public Works CBA Negotiations			Completed first meeting, working on reply	No update	Final meeting completed, will present in Aug
Code Compliance Vegetation/Sight Triangle Focus Area			Began in April	No update	No update
Public Records Request System (Granicus)			Go live mid May	No update	No update
Budget			Beginning process - potential workshops in June and July	No update	No update
Phone System			Continue to have issues, working with vendor	No update	No update
Public Relations/Public Information Policy			In progress	In Progress	No update
Helium Hotspots			Waiting for product	Product delivered, arranging installation	Installation begun
NewTrucks			Currently being outfitted, expect delivery by mid May	Expect delivery mid June	All received - no further updates
Fencing at Village Hall (Replaces Cones Around Septic Mound)			Quote received	No update	No update
Vehicle Graphics			Waiting for quotes for permanent and temporary graphics	No update	No update
Police Dash Cams			Early stages; researching needs, costs, other considerations, etc.	No update	No update
Police Body Cams			Early stages; researching needs, costs, other considerations, etc.	No update	No update
EV Charging at Ed Burke					Early stages; researching needs, costs, other considerations,
Paid Parking at Ed Burke					Received donated equipment, working on policy & IT
Noise/Parking/Signage at Construction Sites					On agenda
ECC Creation					Early stages; researching needs, costs, other considerations,