

RESOLUTION NO. 2024-33

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING THE SCHEDULE OF FEES FOR SERVICES PROVIDED AND REGULARLY CHARGED AS SPECIFIED BY VILLAGE CODE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in order to provide clarity and create consistency for all users, the Village of Biscayne Park (“Village”) Code of Ordinances was amended on October 7, 2014, to provide that all administrative and user fees be addressed and adopted by resolution and kept by the Village Clerk in one central location; and

WHEREAS, on October 7, 2014, a comprehensive fee schedule was adopted that listed all administrative and user fees (the “Master Fee Schedule”), which was subsequently updated on October 6, 2015, March 1, 2016, April 5, 2016, June 7, 2016 and February 7, 2023; and

WHEREAS, since the last update to the Master Fee Schedule, the Village has amended Section 15.15 of the Land Development Code from a Landlord Permit Program to a Landlord Registration program to comply with applicable Florida Law; and

WHEREAS, the Village Manager is recommending that a registration fee of twenty-five dollars (\$25.00) be assessed for each Landlord Registration to cover the administrative costs of processing and maintaining landlord registrations; and

WHEREAS, the proposed registration fee is based solely on the administrative costs to process registrations and maintain a database of said registrations; and

WHEREAS, the proposed fee has been created and reviewed by the Village Manager who has verified that the proposed fee is appropriate and reasonably related to the purpose for which such fee is charged and the Village’s fee schedule needs to be amended to reflect such charge, which is attached hereto and incorporated herein as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, that:

Section 1. Incorporation of Recitals. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. Findings by Village Commission. The Village Commission finds that the proposed Landlord Registration Program Fee is reasonably related to the current costs of processing Landlord Registrations and maintaining a database of said registrations.

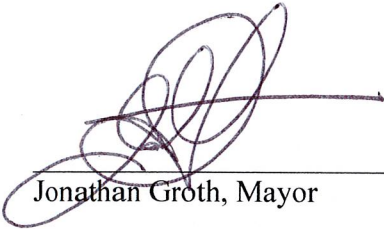
Section 3. Amending the Master Fee Schedule. The Master Fee Schedule dated February 7, 2023, will be amended to provide for a new Landlord Registration Program Fee, more specifically as set forth in Exhibit A, attached hereto and incorporated herein by reference.

Section 4. Availability and Posting of Master Fee Schedule. The Master Fee Schedule shall be made available at the Office of the Village Clerk, and on the Village's website.

Section 5. Effective Date. This Resolution shall be effective upon passage of Ordinance 2024-06.

PASSED AND ADOPTED this ____ day of October 2024.

The foregoing Resolution was offered by Vice Mayor Huntington, who moved it adoption. The Motion was seconded by Commissioner Kennedy, and upon being put to a vote the vote was as follows:



Jonathan Groth, Mayor

The foregoing resolution upon being put to a vote, the vote was as follows:


Mayor Groth:	<u>Y</u>
Vice Mayor Huntington:	<u>Y</u>
Commissioner Amsler:	<u>Y</u>
Commissioner Holland:	<u>Y</u>
Commissioner Kennedy:	<u>Y</u>

Attest:



Pamela L. Latimore, Village Clerk

Approved as to form:



Bradley H. Weissman, Village Attorney



Exhibit A
Village of Biscayne Park
MASTER FEE SCHEDULE

AMENDED October 1, 2024

*September 11, 2024

VILLAGE OF BISCAYNE PARK BUILDING	
Building Permits - BUILDING	
All building permits (window, door, additions, alterations, roofing, fence, driveways, etc.)	
Upfront fee credited towards permit fee	\$125 OR 0.5% of value, non-refundable
Permit base fee	Minimum fee \$125
Single Family and Duplex - New Construction, Additions, and Alterations	
New Construction of SFR or Duplex	4% of job cost +review fees (\$95)
SFR or Duplex Additions	4% of job cost +review fees (\$95)
Alterations of SFR or Duplex per project cost estimate	4% of job cost +review fees (\$95)
Driveway per project cost estimate	4% of job cost +review fees (\$95)
Roofing (including Re-roofing) per project cost estimate	4% of job cost +review fees (\$95)
Demolition of Building	4% of job cost +review fees (\$95) + plumbing and electrical sub-permits
Installation of Swimming Pools, Spas, or Hot Tubs per project cost estimate	4% of job cost +review fees (\$95)
Fences and/or Walls per linear foot per project cost estimate	4% of job cost +review fees (\$95)
VILLAGE OF BISCAYNE PARK BUILDING	
Building Permits - BUILDING	
Installation/Replacement of Windows, Doors, Ornamental Iron Bars, Shutters	4% of job cost +review fees (\$95)
Screen Enclosure per project cost estimate	2% of job cost +review fees (\$95)
Awnings and Canopies per project cost estimate	2% of job cost +review fees (\$95)



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New Generator	2% of job cost + review fees (\$95) + plumbing and electrical sub-permits, Minimum fee \$125
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VILLAGE OF BISCAYNE PARK BUILDING	
Building Permits - PLUMBING	
Minimum Plumbing Permit Fee	2% of job cost + review fees (\$95), minimum \$125
New or repair septic	2% of job cost + review fees (\$95), minimum \$125
New or repair drain field	2% of job cost + review fees (\$95), minimum \$125
Pool piping	2% of job cost + review fees (\$95), minimum \$125

VILLAGE OF BISCAYNE PARK BUILDING	
Building Permits - MECHANICAL	
Minimum Mechanical Permit Fee	2% of job cost + review fees (\$95), minimum \$125
Replacement and/or new installation of:	
A/C (any size ton)	\$ 160.00
Existing Ductwork only minimum	\$ 105.00
New Construction	
Ductwork for new construction	2% of job cost + review fees (\$95), minimum \$125
Relocate condensing unit	\$ 150.00



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Building Permits - ELECTRICAL	
Minimum Electrical Permit Fee	2% of job cost + review fees (\$95), minimum \$125
Rough wiring for each outlet (light receptacle, switch, sign, and telephone and other low voltage outlets)	2% of job cost or minimum \$125 plus electrical sub permit, whichever is greater
Services: The following fees shall be charged for each service	
Temporary for construction	\$225
Solar Photovoltaic	
Ground Mounted per system	2% of job cost + review fees (\$95), minimum \$125
Roof Mounted per system	2% of job cost + review fees (\$95), minimum \$125
Mounted PV System per outlet	2% of job cost + review fees (\$95), minimum \$125

Building Permits - ELECTRICAL	
Swimming pool, electrical (does not include exterior lighting of deck areas)	2% of job cost + review fees (\$95), minimum \$125
Residential pool/spa combination	2% of job cost + review fees (\$95), minimum \$125
Each residential pool	2% of job cost + review fees (\$95), minimum \$125
Each multi-family or commercial pool	4% of job cost + review fees (\$95), minimum \$125
Each sauna/spa/hydro massage	2% of job cost + review fees (\$95), minimum \$125
General Electrical	
Satellite dishes (each)	\$125
Temporary for test:	\$125
Re-connection inspection	\$125



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Building Permits - ADDITIONAL FEES	
Dade County Surcharge per \$1 ,000 of construction	\$0.60 per \$1,000
Training and Education per \$1 ,000 of construction	1% of the permit base fee
Dept of Business and Professional Regulations per building and review fees DBPR	DBPR FS 553.721 1% base permit fee, minimum \$2
Dept of Business and Professional Regulations per building and review fees BCAB Building Code Administration Board	BCAI FS468.631 1.5 % base permit fee, minimum \$2
Technology fee - 2.5% of the permit fee	2.5% of permit base fee



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Dept of Business and Professional Regulations per building and review fees BCAB Building Code Administration Board	BCAI FS468.631 1.5 % base permit fee, minimum \$2
Technology fee - 2.5% of the permit fee	2.5% of permit base fee
Landlord Registration Program - FEES	
Annual Registration Fee	\$40.00 per registration