

RESOLUTION NO. 2025-47

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING THE SCHEDULE OF FEES TO INCREASE THE VILLAGE'S LIEN SEARCH FEE TO COVER THE ADMINISTRATIVE COSTS TO PROVIDE SAID SERVICE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in order to provide clarity and create consistency for all users, the Village of Biscayne Park ("Village") Code of Ordinances was amended on October 7, 2014 (Ordinance 2014-08), to provide that all administrative and user fees be addressed and adopted by resolution and kept by the Village Clerk in one central location; and

WHEREAS, on October 7, 2014, a comprehensive fee schedule was adopted, via Resolution 2014-70, that listed all administrative and user fees (the "Master Fee Schedule"), which was subsequently updated on October 6, 2015, March 1, 2016, April 5, 2016, June 7, 2016, February 7, 2023; and October 1, 2024 and

WHEREAS, the Village presently charges a Lien Search Fee of forty dollars (\$40.00) for a regular service (five (5) day turnaround) and seventy-five dollars (\$75.00) for expedited service (three (3) day turnaround); and

WHEREAS, the Village Manager has reviewed the Village's present lien search fees and, after analysis, has determined that the present fees do not cover the administrative costs for performing the lien searches; and

WHEREAS, the Village Manager is recommending that the Village's Lien Search Fees be increased to one hundred and fifty dollars (\$150.00) for regular service and two hundred dollars (\$200.00) for expedited service; and

WHEREAS, the proposed registration fee is based solely on the administrative costs to conduct the lien searches; and

WHEREAS, the proposed fee has been created and reviewed by the Village Manager who has verified that the proposed fee is appropriate and reasonably related to the purpose for which such fee is charged and the Village's Fee Schedule needs to be amended to reflect such charge, which is attached hereto and incorporated herein as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, that:

Section 1. Incorporation of Recitals. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

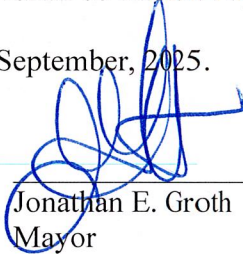
Section 2. Findings by Village Commission. The Village Commission finds that the proposed adjusted Lien Search Fee is reasonably related to the current costs of performing the task.

Section 3. Amending the Master Fee Schedule. The Master Fee Schedule dated October 1, 2024, will be amended to provide for the adjusted Lien Search Fee, more specifically as set forth in Exhibit A, attached hereto and incorporated herein by reference.

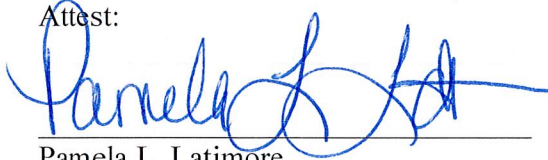
Section 4. Availability and Posting of Master Fee Schedule. The Master Fee Schedule shall be made available at the Office of the Village Clerk, and on the Village's website.

Section 5. Effective Date. This Resolution shall be effective upon passage.

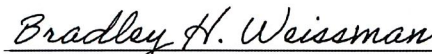
PASSED AND ADOPTED this 3rd day of September, 2025.


Jonathan E. Groth
Mayor

Attest:


Pamela L. Latimore
Village Clerk

Approved as to form:


Bradley H. Weissman
Village Attorney



AMENDED
 September 3, 2025

Exhibit A
Village of Biscayne Park
MASTER FEE SCHEDULE

| VILLAGE OF BISCAYNE PARK BUILDING | |
|--|--|
| <i>Building Permits - BUILDING</i> | |
| All building permits (window, door, additions, alterations, roofing, fence, driveways, etc.) | |
| Upfront fee credited towards permit fee | \$125 OR 0.5% of value, non-refundable |
| Permit base fee | Minimum fee \$125 |
| Single Family and Duplex - New Construction, Additions, and Alterations | |
| New Construction of SFR or Duplex | 4% of job cost +review fees (\$95) |
| SFR or Duplex Additions | 4% of job cost +review fees (\$95) |
| Alterations of SFR or Duplex per project cost estimate | 4% of job cost +review fees (\$95) |
| Driveway per project cost estimate | 4% of job cost +review fees (\$95) |
| Roofing (including Re-roofing) per project cost estimate | 4% of job cost +review fees (\$95) |
| Demolition of Building | 4% of job cost +review fees (\$95) + plumbing and electrical sub-permits |
| Installation of Swimming Pools, Spas, or Hot Tubs per project cost estimate | 4% of job cost +review fees (\$95) |
| Fences and/or Walls per linear foot per project cost estimate | 4% of job cost +review fees (\$95) |
| VILLAGE OF BISCAYNE PARK BUILDING | |
| <i>Building Permits - BUILDING</i> | |
| Installation/Replacement of Windows, Doors, Ornamental Iron Bars, Shutters | 4% of job cost +review fees (\$95) |
| Screen Enclosure per project cost estimate | 2% of job cost +review fees (\$95) |
| Awnings and Canopies per project cost estimate | 2% of job cost +review fees (\$95) |



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Exhibit A Village of Biscayne Park MASTER FEE SCHEDULE

| | |
|---------------|--|
| New Generator | 2% of job cost + review fees (\$95) + plumbing and electrical sub-permits, Minimum fee \$125 |
|---------------|--|

| VILLAGE OF BISCAYNE PARK BUILDING | |
|---|--|
| <i>Building Permits - PLUMBING</i> | |
| Minimum Plumbing Permit Fee | 2% of job cost + review fees (\$95), minimum \$125 |
| New or repair septic | 2% of job cost + review fees (\$95), minimum \$125 |
| New or repair drain field | 2% of job cost + review fees (\$95), minimum \$125 |
| Pool piping | 2% of job cost + review fees (\$95), minimum \$125 |

| VILLAGE OF BISCAYNE PARK BUILDING | |
|---|--|
| <i>Building Permits - MECHANICAL</i> | |
| Minimum Mechanical Permit Fee | 2% of job cost + review fees (\$95), minimum \$125 |
| Replacement and/or new installation of: | |
| A/C (any size ton) | \$ 160.00 |
| Existing Ductwork only minimum | \$ 105.00 |
| New Construction | |
| Ductwork for new construction | 2% of job cost + review fees (\$95), minimum \$125 |
| Relocate condensing unit | \$ 150.00 |



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Exhibit A
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MASTER FEE SCHEDULE

| Building Permits - ELECTRICAL | |
|--|--|
| Minimum Electrical Permit Fee | 2% of job cost + review fees (\$95), minimum \$125 |
| Rough wiring for each outlet (light receptacle, switch, sign, and telephone and other low voltage outlets) | 2% of job cost or minimum \$125 plus electrical sub permit, whichever is greater |
| Services: The following fees shall be charged for each service | |
| Temporary for construction | \$225 |
| Solar Photovoltaic | |
| Ground Mounted per system | 2% of job cost + review fees (\$95), minimum \$125 |
| Roof Mounted per system | 2% of job cost + review fees (\$95), minimum \$125 |
| Mounted PV System per outlet | 2% of job cost + review fees (\$95), minimum \$125 |

| Building Permits - ELECTRICAL | |
|--|--|
| Swimming pool, electrical (does not include exterior lighting of deck areas) | 2% of job cost + review fees (\$95), minimum \$125 |
| Residential pool/spa combination | 2% of job cost + review fees (\$95), minimum \$125 |
| Each residential pool | 2% of job cost + review fees (\$95), minimum \$125 |
| Each multi-family or commercial pool | 4% of job cost + review fees (\$95), minimum \$125 |
| Each sauna/spa/hydro massage | 2% of job cost + review fees (\$95), minimum \$125 |
| General Electrical | |
| Satellite dishes (each) | \$125 |
| Temporary for test: | \$125 |
| Re-connection inspection | \$125 |



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MASTER FEE SCHEDULE

| Building Permits - ADDITIONAL FEES | |
|--|---|
| Dade County Surcharge per \$1 ,000 of construction | \$0.60 per \$1,000 |
| Training and Education per \$1 ,000 of construction | 1% of the permit base fee |
| Dept of Business and Professional Regulations per building and review fees DBPR | DBPR FS 553.721 1% base permit fee, minimum \$2 |
| Dept of Business and Professional Regulations per building and review fees BCAB Building Code Administration Board | BCAI FS468.631 1.5 % base permit fee, minimum \$2 |
| Technology fee - 2.5% of the permit fee | 2.5% of permit base fee |



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| Technology fee - 2.5% of the permit fee | 2.5% of permit base fee |
| <i>Landlord Registration Program - FEES</i> | |
| Annual Registration Fee | \$40.00 per registration |
| <u><i>Lien Search - FEE</i></u> | |
| <u>Lien Search Fee</u> | <u>\$150.00 per regular search</u> <u>\$200.00 per expedited search</u> |